

The School of the Arts will hold its Second Annual Graduation Recognition Ceremony on **Friday, May 20<sup>th</sup>, 2011, at 6:30 pm in the Crafton-Preyer Theatre in Murphy Hall.**

Tickets for graduates and their families are not required for admittance to the ceremony. However, in order to estimate attendance, we have asked students to RSVP with their expected guest number. Also, please let us know in advance if special assistance is required (a short flight of stairs leads into the theatre. Graduates will walk up a flight of stairs to reach the stage).

All graduating students and guests should arrive at Murphy Hall **no earlier than 6:00 pm and no later than 6:20 pm.** There is another ceremony before ours, therefore parking and seating will not be available before this time. Crafton-Preyer will be open for family seating **no earlier than 6:15 pm.**

Graduates, when you enter the main lobby of Murphy Hall, please follow the ramp up to the right to register at the registration table. Upon completion of registration, proceed to the hallway on the right, where you will line up for the procession into the auditorium. Graduating students will be seated in the front rows of the theatre. We ask all students to wear appropriate academic regalia. Master's students should carry caps and hoods. Doctoral students should not wear caps or hoods. Caps, gowns, and hoods are available for purchase or rent in the Kansas Union Bookstore.

**Master's candidates** – Official conferring of master's degrees in the School of the Arts will be done at the School of the Arts Graduation Recognition Ceremony. Please invite your committee chairperson to participate in the hooding portion of the ceremony. At the designated time, you will proceed across the stage carrying your hood over your arm. You will then hand your hood to your committee chairperson, who will then place it over your head. If your chairperson cannot attend the ceremony, you may invite an appropriate substitute from the faculty in your department. ***Please let the Dean's office know who will do your hooding.***

**Doctoral candidates** – Official conferring of your doctoral degree will be done at the Doctoral Hooding Ceremony on **Saturday, May 21<sup>st</sup> at 4:00 pm in The Lied Center.** *Students who wish to participate must register with the Office of Graduate Studies.* For more information, visit [www.graduate.ku.edu/doctor\\_hooding/doindex.shtml](http://www.graduate.ku.edu/doctor_hooding/doindex.shtml). You are welcome to attend the School of the Arts Ceremony, where you will be recognized as a doctoral student and invited to walk across the stage to shake hands with the deans.

We would also like to invite you and your guests to join Associate Dean Elizabeth Kowalchuk and the School of the Arts faculty for a reception after the ceremony.

For directions to campus, please visit the website <http://www.ku.edu/visit/maps.shtml> . Parking for Murphy Hall is located on the west and north side of the building.

For questions or concerns please contact us at [sota@ku.edu](mailto:sota@ku.edu) or (785) 864-6159.